



ARRANGED BY

Bicycle Insurance cover is arranged by Blue Insurance Limited with Bastion Insurance Services Ltd. Blue Insurance Limited address is Plaza 255, Blanchardstown Corporate Park 2, Blanchardstown, Dublin 15, Ireland. Blue Insurance Limited trading as Bicycleinsurance.ie is regulated by the Central Bank of Ireland.

Bastion Insurance Services Ltd are authorised and regulated by the Financial Conduct Authority. Bastion Insurance Services Ltd address is Temple Court Mews 109, Oxford Road, Oxford, Oxfordshire, OX4 2ER, United Kinadom. Details about our regulation by the Financial Conduct Authority are available from us on reguest.

DATA PROTECTION NOTICE OF BLUE INSURANCE LIMITED AND BASTION INSURANCE SERVICES LIMITED

We are committed to protecting your privacy and personal information at all times and ensure that all personal data processed by us in the course of administering your policy is done so in compliance with the relevant data protection legislation.

Blue Insurance Limited and its associated companies are committed to protecting your privacy and personal information at all times and ensure that all personal data processed by us in the course of administering your policy is done so in compliance with the relevant data protection legislation.

To administer your policy we will process and store information about you provided by you. This notice applies to anyone who is insured under this Bicycle Insurance policy and whose personal information may be processed for the provision of insurance and related services.

Personal information may be used by us for the purposes of arranging your policy; including but not limited to customer service, analysis, complaints handling and the detection and prevention of crime. The information you have supplied will also be passed to the Underwriter for fulfilment of your insurance contract and for claims purposes. Please refer to the Data Protection Notice contained further within the policy wording for further details on how the Underwriter processes your data.

You have various rights in relation to personal information that is held by us, including the right to request access to your personal information, the right to correct inaccurate personal information, or the right to request the deletion or suppression of personal information where this is not restricted by any conflicting legitimate interest.

This notice explains certain aspects of how we use your information and what rights you have in relation to your personal information, however you can obtain more information about how we use your data by reviewing our full Privacy Policy (https://www.blueinsurance.ie/PrivacyPolicy/IE/) and Bastion Insurance Services Ltd Privacy Policy (https://www. bastioninsurance.co.uk/privacy-policy). Your data will be treated in accordance with our Privacy Policy.

INSURANCE ACT 1936 (OR FUTURE AMENDMENTS THERETO)

All monies which become or may become payable by the Company under this Policy shall in accordance with Section 93 of the Insurance Act 1936 be payable and paid in the Republic of Ireland.

FINANCE ACT 1990 (OR FUTURE AMENDMENTS THERETO)

The appropriate stamp duty has been or shall be paid in accordance with the provisions of Section 5 of the Stamp Duties Consolidation Act 1999.

UNDERWRITTEN BY:

This Bicycle Insurance is underwritten by White Horse Insurance Ireland dac. White Horse Insurance Ireland dac is registered in Ireland No 306045. White Horse Insurance Ireland dac's Registered Office is First Floor, Rineanna House, Shannon Free Zone, Shannon, County Clare, Republic of Ireland. White Horse Insurance Ireland dac is authorised and regulated by the Central Bank of Ireland. This can be checked by visiting their website at www.centralbank.ie.

DEMANDS AND NEEDS

We have not provided you with a personal recommendation as to whether this policy is suitable for your specific needs. This product meets the demands and needs of those who wish to insure specific risks relating to their bicycle against accidental damage, theft, breakdown and personal accident.



You are eligible for this insurance cover if:

- You are a permanent resident of the Republic of Ireland and your permanent address is located within the Republic of Ireland: and
- Your bicycle is owned by you and permanently kept at your address within the Republic of Ireland; and
- Your bicycle does not exceed €6,000 in value; and
- You are over 18 years of age.

IMPORTANT INFORMATION

It is important that you check your validation certificate to ensure that the information that you have provided to us is accurate and that the cover options which you have chosen are correct. Please take the time to read the contents of this policy to ensure that you understand the cover we are providing you and that you comply with our terms and conditions. This policy wording and your validation certificate are important documents; please keep them in a safe place in case you need to refer to them for any reason. We recommend that you periodically review your policy to ensure that it continues to meet your needs.

In return for the payment of your premium we will provide the insurance cover detailed in this policy document, subject to the terms, conditions and limitations shown below or as amended in writing by **us** and during the period of cover.

If you pay for your premiums monthly then your policy is a rolling monthly policy and is only in force if the monthly premium continues to be paid. Cover can continue up to a maximum of five years.

If you pay for your policy annually, then your policy is an annual policy for which the full annual premium must be paid at inception and again at each annual renewal date. The type of policy you have will be shown in your validation certificate

AUTOMATIC RENEWAL OF YOUR ANNUAL POLICY

We will contact you up to 30 days before the annual renewal date of your policy and we will tell you then if there are any changes to your premium. To ensure continuation of cover, we will attempt to renew your policy 2 weeks prior to the renewal date unless you advise us otherwise. If we are unable to automatically process your renewal we will contact you before your renewal date and invite you to renew your policy via an alternative channel. Your renewal premium will be taken by the same method used during your initial purchase. If you do not want to auto renew your policy, simply follow the instruction in your renewal notification. If you do nothing, then this policy will automatically renew for a further period of 12 months.

CANCELLATION

We hope you are happy with the cover this policy provides. However, if after reading the policy, this insurance does not meet with your requirements, please contact the administrator within 14 days of issue and we will refund your premium. Thereafter you may cancel the insurance cover at any time by writing to the administrator however no refund of premium will be payable.

We shall not be bound to accept renewal of any insurance and may at any time cancel any insurance document by giving 14 days notice in writing where there is a valid reason for doing so. A cancellation letter will be sent to you at your last known address. Valid reasons may include but are not limited to:

- Where **we** reasonably suspect fraud; or
- Non-payment of premium; or
- Threatening and abusive behaviour; or
- Non-compliance with policy terms and conditions; or
- You have not taken reasonable care to provide complete and accurate answers to the questions we ask.

Where **our** investigations provide evidence of fraud or a serious non-disclosure, **we** may cancel the policy immediately and backdate the cancellation to the date of the fraud or the date when **you** provided **us** with incomplete or inaccurate information, which may result in **your** policy being cancelled from the date **you** originally took it out.

If we cancel the policy and/or any additional covers you will receive a refund of any premiums you have paid for the cancelled cover, less a proportionate deduction for the time we have provided cover, unless the reason for cancellation is fraud and/or we are entitled to keep the premium.

GOVERNING LAW

Unless some other law is agreed in writing, this policy is governed by Irish law. If there is a dispute, it will only be dealt with in the courts of Ireland.

YOUR RESPONSIBILITY

You must take reasonable care to provide complete and accurate answers to the questions we ask when you when you take out, make changes to and renew your policy. You must tell us of any changes to the answers you have given as soon as possible. If any information you provide is not complete and accurate, this may mean your policy is invalid and that it does not operate in the event of a claim or we may not pay any claim in full.

CHANGE OF CIRCUMSTANCES

You must immediately advise Bicycleinsurance ie if any of the following circumstances change, at any point during the period of insurance:

- You are no longer a permanent resident of the Republic of Ireland;
- You change your address;
- You change or dispose of your bicycle;
- You have insurance cancelled, or declined, or withdrawn, or terms applied by another insurance provider.

If you are not sure if a change in circumstances is relevant to your policy, please contact Bicycleinsurance.ie for advice by email: info@bicycleinsurance.ie, or telephone: 0818 286 511.

MAKING A CLAIM

If you need to make a claim, please contact Direct Group on 0818 286 531, or by emailing: bikeclaims@directgroup.co.uk as soon as possible. Please note that if you delay reporting a claim to us without good reason, and that delay causes an adverse and prejudicial effect to us, then we may decline to accept your claim.

You will be asked to supply evidence to support your claim, including but not limited to; evidence of ownership, crime reference numbers, details – including the key - of the approved lock for your bicycle. We may also request that you provide proof of your identity prior to settlement of any claim.

WHEN YOUR POLICY WILL END

- The benefits provided under your policy will cease on the earliest of the following:
- A. The end date;
- B. The **bicycle** is sold or transferred to a new owner;
- C. The claim limit has been reached;
- D. We declare the bicycle beyond economical repair and a replacement and / or cash settlement is made, unless you apply for cover to be reinstated please refer to 'General Conditions' for more information.

DEFINITIONS

The words or expressions detailed below have the following meaning wherever they appear in this policy and will appear in bold type.

Abandoned / Abandonment: Left at a location other than your home for more than 12 hours, or 24 hours in respect of train stations.

Accessories: Equipment added or fixed to the **bicycle** in addition to the manufacturers original specification, including helmets (excluding airbag helmets), shoes, jerseys or vests, base layers, gilets, glasses & goggles, jackets, shorts, trousers, backpacks, helmet mounted cycling cameras, cycling computers, cycling GPS unit, lights, spare wheels, **bicycle** luggage, cycling tools, cycling armour & guards, locks.

Administrator: Blue Insurance Limited, trading as Bicycleinsurance.ie, Plaza 255 Blanchardstown Corporate Park 2, Blanchardstown, Dublin 15. Telephone: 0818 286 511, email: info@bicycleinsurance.ie

Accident/Accidental: A sudden and unexpected event which happens by chance during the period of insurance while you are using your bicycle.

Approved Lock: Means

- A. A nominated lock which is specified in the 'Sold Secure' list (www.soldsecure.com) of bicycle locks which is appropriate to the insured value of the bicycle:
 - Insured value under €500 require a Bronze rated lock;
 - Insured value under €1000 require a Silver rated lock;
 - Insured value over €1000 require a Gold rated lock; or

B. Any other specified lock accepted by **us** and specified in an endorsement.

Bicycle: Any bicycle, adult bicycle or a tandem, including component parts, upgrades and accessories permanently fixed to the bicycle, specified in your validation certificate.

Bodily Injury: Death or identifiable physical injury.

Cash Settlement: Settlement of the claim by the administrator by means of: store credit, gift card or cash.

Clams Administrator: Direct Group Ltd, Quay Point, Lakeside Boulevard, Doncaster, DN4 5PL. Email: bikeclaims@directgroup.co.uk, telephone: 0818 286 531.

Commencement Date: The date your cover shall start, as shown on your validation certificate excluding the first 14 days unless the bicycle was insured within 30 days of purchase.

Damage: Caused by violent and external means including vandalism.

Evidence of Ownership: The original purchase receipt, showing the date, price paid, details of the bicycle and/or approved lock, name and address of seller, or other evidence which clearly demonstrates ownership.

Excess: The amount that you are responsible for and which will be deducted, or payable by you, in the event of a claim. The excess for each claim is €25 or 5% of the insured value shown on your validation certificate, whichever is the higher amount.

Family: Your parents, spouse, domestic partner, son, daughter or siblings, who permanently reside with you at your home.

Forcible and Violent Entry: entry evidenced by:

- A. Visible **damage** to the fabric of the building or vehicle at the point of entry; and
- B. Visible damage caused to an immovable object or approved lock.

Geographical Limits: As a Republic of Ireland resident domiciled in the Republic of Ireland, cover is applicable anywhere in the Republic of Ireland.

Home: The location where the **bicycle** is usually kept as stated on **your validation certificate**, which is **your** permanent domestic residence and is a house, or a flat or room in a communal residence. Cover shall be extended for a maximum period of 30 days at any one time during the **period of insurance**, to include any temporary residence such as a holiday cottage / **home**, guesthouse or hotel within the **geographical limits**.

Immovable Object:

- A. Any solid object fixed in or on to concrete, stone, brick or similar, which is not capable of being undone, removed with, or lifted under/over the bicycle;
- B. The roof rack of a motor vehicle, which must be attached securely in accordance with the manufacturer's recommendations and intended for the carriage of a bicycle;
- C. A designated bicycle rack located at a train station, bus station, coach station or your permanent place of employment, designed and constructed expressly for the purpose of securing a bicycle and which is operated by you in accordance with the instructions and / or guidance provided.

Insured Value: The amount set out on your validation certificate.

Loss of limb(s): Means the physical separation of a hand at or above the wrist, or of a foot at or above the ankle and shall include the total and irrecoverable loss of use of one or both hands, or feet respectively.

Loss of sight: Means the total and irrecoverable loss of sight in one or both eyes.

Malicious Damage: The intentional damage to your bicycle caused by a third party.

Period of Insurance: The period specified on your validation certificate when your policy is operative.

Permanent total disablement - Means a disability starting within 6 months of the date of the accident and which lasts at least 12 calendar months and entirely prevents you from attending to any business or occupation of any kind and at the end of that period being beyond the hope of improvement.

Premium: The amount referred to as such on your validation certificate that you are required to pay in exchange for cover under this policy.

Terrorism: An act - whether involving violence or the use of force or not - or the threat or the preparation thereof, of any person or group(s) of persons - whether acting alone or on behalf of or in connection with any organisation(s) or government(s) which is designed to, or does intimidate or influence a de jure or de facto government or the public or a section of the public, or disrupt any segment of the economy and from its nature or context is done in connection with political, social, religious, ideological or similar causes or objectives.

Theft: The unauthorised dishonest appropriation, or attempted appropriation, of the **bicycle** specified on your validation certificate, by another person with the intention of permanently depriving you of it.

Unattended: Whilst the bicycle is not being used or held in accordance with security requirements of this policy, by you.

Unoccupied: Where you and your family are away from the home for more than 30 consecutive days.

Validation Certificate: The document issued by the administrator which confirms your personal details (e.g. name and address), details of the bicycle, commencement date and end date of your policy.

Value: The replacement cost of the bicycle and any accessories as at the date of loss, as assessed by the administrator.

We/Us/Our/Insurers: White Horse Insurance Ireland dac.

You/Your: The person or company named on the validation certificate, or any family member using the bicycle with your consent.

SECTIONS OF COVER

Where you have paid the appropriate premium and bicycles and accessories cover is shown on your validation certificate, you are covered for:

A. Accidental Damage

We will pay repair costs if your bicycle is damaged as the result of an accident. If your bicycle cannot be repaired, we will replace it.

- R Theft
- If your bicycle is stolen we will replace it. Where only part or parts of your bicycle have been stolen, we will only replace that part or parts.
- C. Breakdown

If your bicycle breaks down due to mechanical failure outside of the manufacturer's guarantee period we will repair it. If your bicycle cannot be repaired, we will replace it. We reserve the right to specify a supplier of our choice for the repair or replacement of the bicycle or at our discretion offer cash settlement to the indemnity value of the replacement bicvcle.

D. Personal Accident

We will pay the amount shown below if during the period of cover you are involved in an accident while using your bicycle and within 6 months of such accident the bodily injuries you sustain, solely and independently of any other cause, result in your death, loss of limb(s), loss of sight or permanent total disablement.

The amounts **we** will pay under this section are:

- Loss of limb(s) €5.000
- Loss of sight €5,000 •
- Permanent total disablement €10,000
- Death €10.000

Benefit under this section shall be payable to you or your nominees, and shall not exceed the amounts shown above. We will only pay one of the benefits shown above.

Cover for permanent total disablement ends when you reach age 65.

WHAT IS NOT COVERED:

- Any applicable excess. 1.
- 2. Theft of the bicycle unless substantiated by evidence of ownership.
- 3. Accidental damage to accessories where accessories cover is not shown on your validation certificate.
- 4. Accidental damage to accessories unless substantiated by evidence of ownership
- 5. Accidental damage to accessories unless accompanied by accidental damage to the bicycle.
- Theft of accessories where accessories cover is not shown on your validation certificate. 6.
- 7. Theft from your home unless:
 - a. The **bicycle** is kept inside the **home** and any security devices such as door locks are in operation.
- b. Theft from the home involves forcible and violent entry or exit.
- 8. Theft from any garage, balcony, garden, outbuilding, shed, underground car park or communal hallway unless the bicycle has been secured to an immovable object with an approved lock through the frame and any quick release wheels substantiated by a sales purchase or till receipt, remains of the lock or the lock key.
- Theft, accidental damage or malicious damage following abandonment or any unexplained theft.
- 10. Theft away from home unless the bicycle has been secured to an immovable object with an approved lock through the frame and any quick release wheels.
- 11. Theft from any motor vehicle unless.
 - a. The bicycle is completely out of sight or secured through the frame by an approved lock through the frame and any quick release wheels to a roof or bicycle rack attached to the motor vehicle.
 - b. The motor vehicle is securely locked and any security devices are in operation.
 - c. Theft is a result of forcible and violent entry.
- 12. Theft from any motor vehicle between the hours of 9pm and 6am unless:
 - a. The vehicle is fitted with a Thatcham category 1 alarm/immobiliser or category 2 immobiliser or category 3 steering lock.
 - b. If category one or two is not factory fit it must be fitted by a member of the Vehicle Security Installation Board with evidence provided in the event of a claim.
- 13. Loss or damage caused by wear and tear, wet or dry rot, atmospheric conditions, frost, insects, vermin, fungus, domestic pet, or any gradually operating cause.
- 14. Marrina, scratching denting or any cosmetic change which does not impair the function of the **bicycle**.
- 15. Claims where the bicycle has suffered damage as a result of a manufacturing fault which is still covered under a manufacturer's warranty.
- 16. Any tyres or fixed accessories unless the bicycle was stolen or damaged at the same time.
- 17. Theft by a person to whom the Bicycle was entrusted, other than a member of your family.
- 18. Theft of the bicycle whilst being used for professional races.
- 19. Theft of a bicycle that is engaged for use in trade or business purposes (excluding commuting to and from work).
- 20. Theft or malicious damage where a crime reference number cannot be provided.
- 21. Unexplained theft. accidental damage, theft or malicious damage to any faired recumbent bicycle.
- 22. Any accident when you are under 16 or over 85.
- 23. Suicide or attempted suicide.
- 24. Intentional self-injury or deliberate exposure to exceptional danger (except in an attempt to save human life), or insanity or your own criminal act.
- 25. Any accident directly or indirectly resulting from stress, trauma or psychiatric illness.
- 26. Any benefit when your death or disablement does not occur within 180 days of the accident.
- 27. Any benefit when you cannot prove to us that the permanent total disablement has continued for 12 months and in all probability, will continue for the remainder of your life.
- 28. Any accident not involving the use of your bicycle.
- 29. Any accident whilst the bicycle is being used for hire, reward, courier services, or the carriage of paying passengers.
- 30. Any expenses incurred as a result of not being able to use the **bicycle**, other than the cost of the repair or replacement.
- 31. Any claim made, or any event causing the need for a claim to be made, that occurs within the first 14 days of the commencement date of the policy unless the bicycle was insured within 30 days of purchase.

GENERAL SECURITY REQUIREMENTS

SECURITY REQUIREMENTS WHERE THE BICYCLE IS AT THE HOME

Accidental or malicious damage or theft of the bicycle, whilst at home, shall only be covered in circumstances where the bicycle is:

- A. Kept inside and any security devices are in operation; or
- B. Stored within a private garage, privately accessed wooden, plastic or aluminium shed within the boundaries of the home and you have complied with the following security requirements
- All external doors must be secured by a minimum of a 5 lever mortice deadlock to BS3621 standard or a 5 lever padlock; or
- The bicycle must be secured through the frame by an approved lock to an immovable object within the building; or
- C. Secured through the frame by an approved lock to an immovable object within the building when at your home, in any location which is described as a communal hallway or communal outbuilding.

SECURITY REQUIREMENTS WHERE THE BICYCLE IS AWAY FROM THE HOME

Accidental or malicious damage or theft of the bicycle, whilst away from the home, shall only be covered in circumstances where:

- A. The bicycle is not left unattended;
- B. Where the bicycle is left unattended, it must be secured to an immovable object by an approved lock through the frame;
- C. Any access to the bicycle is effected by forcible and violent entry;
- D. The bicycle is not left unattended within the boundaries of a train station, bus station, coach station or your permanent place of employment, for more than 24 hours and subject to conditions (b) and (c) above.

SECURITY REQUIREMENTS WHERE THE BICYCLE IS IN OR ON A VEHICLE

Theft whilst the **bicycle** is in or on a vehicle shall only be covered in circumstances where:

- A. All doors, windows and other openings of the vehicle and bicycle rack are left closed, securely locked and properly fastened;
- B. Access to the bicycle must have been effected by forcible and violent entry;
- C. Any security devices installed in the vehicle and bicycle rack are in operation;
- D. The bicycle is stored out of sight wherever possible, or is secured through the frame by an approved lock to the roof or bicycle rack attached to the vehicle;
- E. If the bicycle is left in the vehicle between the hours of 9pm and 6am the bicycle must be covered up so that it is not visible to persons outside of the vehicle.
- F. Bicycles which are locked on to the exterior of the vehicle (e.g. by roof or rear bicycle rack) must be removed between the hours of 9pm and 6am and either placed inside the vehicle, or kept securely in accordance with the policy terms and conditions.
- **G.** Any vehicle used must have:
 - Valid motor insurance; and
 - A valid NCT certificate where applicable; and
 - Current road tax where applicable; and
 - All windows must be capable of being securely fastened and locks must be capable of rendering the vehicle secure.

GENERAL CONDITIONS - APPLICABLE TO ALL SECTIONS OF THIS POLICY

This insurance only covers **bicycles** bought and used in the Republic of Ireland. Cover is extended to include use of the **bicycle** anywhere in the world up to a maximum of 60 days in total, in any single 12 month period, subject to any repairs being carried out in the Republic of Ireland by repairers approved by **us**. The **bicycle** must be less than 36 months old, in full working order and in **your** possession when the policy is started, and you must have a valid **evidence of ownership** which must include the make and model of the **bicycle** and any **accessories**, the price **you** paid, date of purchase and the address of the supplier.

REINSTATEMENT OF COVER

In the event of a claim resulting in a total loss and subsequent replacement or **cash settlement**, **you** may apply for the reinstatement of cover on the replacement **bicycle**. The policy renewal date will remain unchanged and will operate as shown on **your validation certificate**. If the **insured value** of **your** replacement **bicycle** is higher than the current **insured value**, **you** will be asked to pay the proportionate additional **premium**. Following a claim **we** reserve the right to decline to reinstate cover or to apply special terms.

FRAUDULENT CLAIMS/FRAUD

You must not act in a fraudulent way. If you or anyone acting for you:

- Fails to reveal or hides a fact likely to influence whether we accept your proposal, your renewal, or any adjustment to your policy; or
- Fails to reveal or hides a fact likely to influence the cover **we** provide; or
- Makes a statement to us or anyone acting on our behalf, knowing the statement to be false; or
- Sends us or anyone acting on our behalf a document, knowing the document to be forged or false; or
- Makes a claim under the policy, knowing the claim to be false or fraudulent in any way; or
- Makes a claim for any loss or damage you caused deliberately or with your knowledge.

If your claim is in any way dishonest or exaggerated, we will not pay any benefit under this policy or return any premium to you and we may cancel your policy immediately and backdate the cancellation to the date of the fraudulent claim. We may also take legal action against you and inform the appropriate authorities.

DUTY OF CARE

You must take care to prevent any accidental damage, malicious damage or theft and keep your bicycle and the security measures – including in your home and on or in your vehicle - protecting the bicycle, in a good state of repair and condition. You must take care to comply with all statutory obligations and regulations imposed by any statutory, regulatory, or government authority.

SUBROGATION

In the event that a third party is deemed liable for part or all of any claim, we may exercise our right of subrogation. You shall, at our request and our expense, agree to and permit us to do such acts and things as may be necessary or reasonably required for the purpose of exercising this right. You will take no action or make any agreements that may weaken or remove our rights under this clause without our prior written permission. We will pay any costs or expenses involved in exercising our right of subrogation.

UNDER INSURANCE

A proportionate reduction in any claims settlement will be made should you under insure your bicycle (i.e. the insured value you have chosen is less than the value of the bicycle).

GENERAL EXCLUSIONS APPLICABLE TO ALL SECTIONS OF THIS INSURANCE

The following conditions apply to the whole of this **policy**. Any other conditions are shown in the section to which they apply. This **validation certificate** does not provide cover for any **accidental damage** or **theft** or any expenses of legal liability of whatsoever nature, directly or indirectly caused, contributed to by or happening though or in the consequence of:

Pressure waves from aircraft or other aerial devices travelling at supersonic speeds.

- Suicide, attempted suicide or deliberate injury to yourself or putting yourself in unnecessary danger (unless trying to save human life).
- Solvent use, being under the influence of drugs or alcohol, except those prescribed by a registered doctor, or drugs which have been prescribed by a registered doctor and not those prescribed for drug addiction.
- Enagging in any criminal act.
- Any claim where evidence of ownership cannot be Provided for the bicycle or the approved lock.

COMPLAINTS PROCEDURE

MAKING A COMPLAINT

We know that sometimes, no matter how hard we try, we don't always get it right. If we give you cause for complaint, it's important that you know that we are committed to providing you with an exceptional level of service and customer care.

When this happens, we want to hear about it so that we can try to put things right.

STEP ONE

Initiating your complaint

Does your complaint relate to:

A. The sale of **your** policy?

B. A claim on **your** policy?

If A, **you** need to contact:

Bicycleinsurance.ie, Plaza 255, Blanchardstown Corporate Park 2, Blanchardstown, Dublin 15

Telephone: 0818 286 511 Email: complaints@blueinsurance.ie

If B, should you have any query or complaint regarding the way your claim has been dealt with, in the first instance please contact:

The Customer Experience Manager White Horse Insurance Ireland dac First Floor, Rineanna House Shannon Free Zone Shannon County Clare Republic of Ireland

Email: complaints@white-horse.ie

STEP TWO

The Customer Experience Manager will issue a final response to your complaint.

If you remain dissatisfied with this final response, you have the right to make an appeal to the Financial Services and Pensions Ombudsman.

The Financial Services and Pensions Ombudsman, Lincoln House, Lincoln Place, Dublin 2, D02 VH29

Telephone: +353 1 567 7000 Email: info@fspo.ie Website: www.fspo.ie

If you have purchased the insurance policy online, you may also raise your complaint via the EU Online Dispute Resolution Portal at http://ec.europa.eu/consumers/odr/. This will forward your complaint to the correct Alternative Dispute Resolution scheme.

DATA PROTECTION NOTICE

DATA PROTECTION NOTICE OF WHITE HORSE INSURANCE IRELAND DAC

White Horse Insurance Ireland dac holds your personal information in accordance with all applicable Data Protection laws.

To administer **your** policy White Horse Insurance Ireland dac, a member of the Thomas Cook Group, will collect and use information about **you** provided by **you**. This notice applies to anyone who is insured under this Insurance policy and whose personal information may be processed for the provision of insurance and related services.

Personal information may be used by **us** for the purposes of administering **your** policy; including decision making on provision of insurance cover, underwriting, processing and claims handling. **We** may also use **your** personal information for other related matters such as customer service, analysis, complaints handling and the detection and prevention of crime. The information **you** have supplied may be passed to other insurers and reinsurers for underwriting and claims purposes or to other third party service providers used by **us** in fulfilling **your** insurance contract.

We may send your personal information in confidence to other companies in the Thomas Cook Group (or third parties acting on their instructions) for processing. This may mean sending information to countries outside of the United Kingdom, European Union or European Economic Area that may not have the same levels of privacy legislation as in the United Kingdom, European Union or European Union or European Economic Area. When we do this, we will ensure that we transfer the data securely and accordingly to regulatory requirement. By buying this insurance policy, you agree to us using your personal information in this way.

You have various rights in relation to personal information that is held by us, including the right to request access to your personal information, the right to correct inaccurate personal information, or the right to request the deletion or suppression of personal information where this is not restricted by any conflicting legitimate interest.

This notice explains certain aspects of how we use your information and what rights you have in relation to your personal information, however you can obtain more information about how we use your data by reviewing our full Privacy Policy. A copy can be obtained by either emailing a request to us at referrals@white-horse.ie, by writing to the Data Protection Officer, White Horse Insurance Ireland dac, First Floor, Rineanna House, Shannon Free Zone, Shannon, County Clare, Ireland.

Your data will be treated in accordance with our Privacy Policy.